Save this flyer for future reference! It's on-line at: www.fallschurchva.gov, click on "DMV Select", then "Printer-Friendly Flyer", or call us for more copies!

Transactions Processed by the NEW "Falls Church City DMV Select Office"

Save yourself time <u>and</u> a trip to the Tysons Corner DMV on Gallows Road! (The Falls Church City DMV Select Office is <u>open to anyone</u> needing the DMV services listed below, <u>not just Falls Church City residents!</u>)

<u>Vehicle Titles</u> - originals (with or w/o a lien), substitutes, replacements, lien releases, and title name changes (i.e. the changing of information on title records; the adding/removing of a name)

<u>Vehicle Registrations</u> - originals, renewals, transfers, re-issues and <u>the turning in of old</u> <u>license plates!</u> (We can inactivate your vehicle in the DMV records, and <u>if</u> you have a vehicle registered in Falls Church City, we can <u>also inactivate</u> it in your Commissioner of Revenue records too!)

Regular, Special and Personalized License Plate Orders - (including on-site issuance of regular, motorcycle, permanent-trailer, truck, taxicab and local government use plates)

<u>Dealer Title and Registration Transactions</u> - (we quickly process new and used car dealer work)

Voter Registration Changes & Applications - (we accept voter registration information)

<u>Driver Transcripts</u> - vehicle & driver (helpful for those who apply for a job where a driver's transcript is needed, or if it's periodically submitted to, or checked by, an employer)

Handicapped Parking Placards & License Plates, Trip Permits & Overload Permits

<u>Address changes</u> - that don't involve the issuance of a new driver's license or ID card (to get your address changed, **and** have it appear on your license itself, you **must** go to a CSC)

Returned Checks - full or partial payments owed to the DMV can be paid here

► What CAN'T be done at the Falls Church City DMV Select Office - (issue a new driver's license, a license renewal, or photo ID cards, administer any tests or <u>add "new" drivers</u> to the DMV system, we're sorry, these must <u>all</u> be done at a <u>full-service</u> DMV Customer Service Center)

How to contact us if you have <u>any</u> DMV Select related questions:

Falls Church City DMV Select Office

300 Park Avenue, Suite #104E (on the 1st floor of the East Wing of City Hall)

Falls Church, VA 22046-3301

Phone: (703) 248-5019 Fax: (703) 248-5212

E-mail: commissioner@fallschurchva.gov

*Please Note: Falls Church City DMV Select Office - Hours of Operation:

Monday through Friday from 8:30 am until 4:30 pm

Commissioner of the Revenue Office - Hours of Operation:

Monday through Friday from 8:00 am until 5:00 pm

The Falls Church City DMV Select Office opened on 3/6/06 and was initiated by: **Tom Clinton,** Commissioner of the Revenue, City of Falls Church; Director, F. C. C. DMV Select Office